

# punjab national bank ...the name you can BANK upon!

(A Government of India Undertaking)
Human Resources Development Division
Corporate Office, Sector 10, Dwarka , New Delhi -110075

Opening Date for On-line Registration	01.02.2019
Closing Date for On-line Registration (Including for Candidates from Far-Flung Areas)	15.02.2019
Tentative Date of On-line Examination	17.03.2019
Downloading of Call Letters for Test	08.03.2019

### PUNJAB NATIONAL BANK INVITES ON-LINE APPLICATIONS FROM INDIAN CITIZENS FOR THE FOLLOWING POSTS:

Post code	Name of post	Grade/ scale	No. of vacancies	Scale of pay
01	Senior Manager(Credit)	MMG-III	51	42020 -1310/5-48570-1460/2-51490
02	Manager (Credit)	MMG Scale II	26	31705-1145/1-32850-1310/10-45950
03	Senior Manager(Law)	MMG Scale III	55	42020 -1310/5-48570-1460/2-51490
04	Manager (Law)	MMG Scale II	55	31705-1145/1-32850-1310/10-45950
05	Manager (HRD)	MMG Scale II	18	31705-1145/1-32850-1310/10-45950
06	Officer(IT)	JMG Scale I	120	23700-980/7-30560-1145/2-32850-1310/7-42020
	TOTAL		325	

DA, CCA, HRA/leased accommodation, Leave Fare Concession, Medical Insurance, retirement benefits and other perquisites shall be as per Bank rules.

### 2. DETAILS OF RESERVATION

Cadre/Scale	No. of Posts	SC	ST	OBC	GEN	PWBD			
						ОС	HI	VI	ID
MMG Scale - III	106	16	8	28	54	4	3	3	3
MMG Scale - II	99	15	7	27	50				
JMG Scale - I	120	20	10	29	61				
TOTAL	325	51	25	84	165	4	3	3	3

- The number of vacancies/reserved vacancies is provisional and may vary according to the actual requirement of the Bank. The reservation also includes the backlog of reserved vacancies. Please note that the reservation in respect of different posts in each scale will be as decided by the bank.
- Candidates belonging to reserved categories for which no vacancy has been announced are free to apply against vacancies announced for Unreserved/General category provided they meet the eligibility criteria laid down for General Category candidates.

Abbreviations used: SC - Scheduled Caste, ST - Scheduled Tribe, OBC - Other Backward Classes, GEN-General Category, OC- Orthopedically Challenged, HI - Hearing Impaired, VI – Visually Impaired. (PWBD includes OC, HI, VI,ID.)

## 3) AGE, EDUCATIONAL QUALIFICATIONS AND POST QUALIFICATION WORK EXPERIENCE REQUIRED

Post Code	Post	Age as on 01/01/2019	Educational Qualifications As on opening date of On-line Registration (01/02/2019)	Post Qualification Work Experience & Other stipulations as on opening date of On-line Registration (01/02/2019)
01	Senior Manager (Credit)	Min-25 years Max- 37 years	CA/ICWA/MBA or PGDM (with specialization in Finance) or equivalent post-graduation degree/diploma from any AICTE approved institute	Minimum 5 years of post-qualification experience in Banks/PSU/Corporate High Value Credit/ NBFC.
02	Manager (Credit)	Min- 25 Years Max-35 Years	CA/ICWA/MBA or PGDM(with specialization in Finance) or equivalent post-graduation degree/diploma from any AICTE approved institute	Minimum 3 years of post-qualification experience in Banks/PSU/Corporate High Value Credit/ NBFC.
03	Senior Manager (Law)	Min. – 28 Years Max. –35 Years	Graduate with a degree in law or law graduate who has passed 05 years integrated course from the university recognized by the Govt. of India.	Minimum of 7 years:- i) Active experience as practising advocate.  OR ii) As Law Officer in the Legal Department of Scheduled Commercial Bank/State or Central Govt./PSU.
04	Manager (Law)	Min – 25 years Max –32 years	Graduate with a degree in law or law graduate who has passed 05 years integrated course from the university recognized by the Govt. of India.	Minimum of 3 years:- i) Active experience as practising advocate.  OR ii) As Law Officer in the Legal Department of Scheduled Commercial Bank/State or Central Govt./PSU
05	Manager (HRD)	Min – 25 years Max – 35 years	02 years full time (not through Distance Mode of Education) Post Graduate Degree/Diploma in Personnel Management/ Industrial Relations/HR/ HRD/ HRM/ Labour Law. (In case of multiple specializations, one of the fields of specialization should be in the prescribed stream. In case of Major/Minor specialization; Major specialization should be in the stream prescribed.)	Minimum 3 years experience as officer, in the field of HR in Scheduled Commercial Banks/PSUs/ Central or State Govt. Departments/ Listed Corporate Entity(with Manpower of over 2000 employees)
06	Officer (IT)	Min – 21 years Max – 28 years	Full time course in MCA/ B.E./ B.Tech Degree in Electronics and Communication/ Computer Science/ Computer Science & Engineering/ Computer Science & Technology/ Information Technology from a University/Institute recognized by the Govt. Of India or its Regulatory Bodies.	Minimum 01 year experience as on date of application in software development /handling & maintaining of database / networking / cyber security/data analytics etc.

In all cases where MBA or PGDM or equivalent post graduation degree/diploma is mentioned as criteria for educational qualification, following guidelines will be applicable:

- a. The course is required to be of 2 years duration,
- b. The course should be Full time. Course completed through correspondence/part-time/distance mode will not be considered.
  c. In case of dual specialisations, one of the two fields of specialisation should be
- in the field prescribed for the post.
  d. In case of major/ minor specialisations, major specialisation should be in in the
- field prescribed for the post.
  e. Candidates having PG Degree (MMS or MBA)/PG Diploma with more than two
- specialisations or General MBA are not eligible to apply.

  f. The institute should be recognized/approved by Govt.;Govt.bodies/AICTE

# NOTE:

- (A) Experience wherever required is post qualification, in the relevant field. Full time & as a permanent employee (Experience below 06 months in any organization will not be reckoned).
- (B) The level of educational qualifications prescribed for the posts is minimum. Candidates must possess above qualifications/ work experience **as on opening date of registration i.e. 01.02.2019** and must produce Marks Sheet & Provisional Certificate/ Degree Certificate issued from the University if called for **interview**. The result of the qualification prescribed must have been declared on or before **01.02.2019**. The exact date of declaration of result should be explicitly mentioned in the Degree certificate or any other certificate issued by the university. Other-wise, the date appearing on the marksheets / Provisional Certificate/Degree Certificate shall be reckoned for deciding eligibility. No correspondence shall be entertained in this matter.

## 4. SELECTION PROCEDURE

" Selection will be through **online test and/or interview**. Merely satisfying the eligibility norms do not entitles a candidate to be called for Test or Interview. The **online** test shall comprise of the following tests:

Sr. No.	Name of the Tests	No. of Questions	Maximum Marks	Duration
1	Reasoning	50	50	
2	English Language	50	25	
3	Quantitative Aptitude	50	50	120 Minutes
4	Professional Knowledge (Relevant to the Post)	50	75	
	Total	200	200	

The above tests except the Test of English Language will be available bilingually, i.e. in English and Hindi. There will be negative marks for wrong answers marked in the Online Test.

Other detailed information regarding the **online test** examination will be given in an Information Handout, which will be made available for the candidates for download along with the call letters from the Bank's website.

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5. Application Fee /Intimation/Postal Charges (Non-refundable):

APPLICATION FEE		
SC/ST/PWBD category candidates	Rs 50/- per candidate (only intimation charges)	
General/OBC/EXSM category candidates	Rs 400/- per candidate	

### 6. Mode of Payment Candidates have to make the payment of requisite fee/intimation charges through ONLINE mode only

<ol><li>Selected officers shall execute the indemnity bond before joining the</li></ol>	Bank.
Post - Scale	

Post - Scale	Amount of Bond
MMG Scale-III	Rs 3.00 lacs

## **Bond Period** 03 Years

03 Years

03 Years

- Rs 3.00 lacs Rs 2.00 lacs
  - Rs 1.00 lac

# 8.HOW TO APPLY:-

MMG Scale-II

JMG Scale-I

The candidates can apply only for one post. Candidates can apply online only from 01.02.2019 and no other mode of application will be accepted.

- Last Date for Registration of On-line Applications 15.02.2019
- Date of the On-line test is TENTATIVELY FIXED as 17.03.2019 9. DETAILED ADVERTISEMENT
- "The detailed advertisement can be viewed at the Bank's Website -www.pnbindia.in. >link Recruitment/ Career.
- "Candidates are advised to regularly visit the Bank's website>link Recruitment/Career for updates/ notices/ instructions.
- "Decision of the Bank in respect of all matters pertaining to this recruitment would be final and binding on all candidates. In case any dispute arises on account of interpretation of version other than English, English version will prevail.

DY. GENERAL MANAGER (HRMD) **PUNJAB NATIONAL BANK** 

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